



DEPARTMENT OF THE ARMY
U.S. ARMY SECURITY ASSISTANCE COMMAND
5701 21ST STREET
FORT BELVOIR, VA 22060-5940

REPLY TO
ATTENTION OF

3 July 2002

AMSAC-MP

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Letters of Request (LORs) (USASAC 02-07)

1. Reference memorandum, DSCA, I-02/005821-P3, 10 June 2002, subject: Letters of Request (LORs) (DSCA 01-19).
2. The above reference confirms/clarifies that the SAMP does not require a specific format for LORs. As long as the information is complete and submitted through appropriate channels as described in SAMP 70003A., 1-2, we can accept the LOR for action.
3. Therefore, we can continue to accept letters, messages, requests for proposal, e-mails, signed copies of minutes, etc., as LORs.
4. The point of contact is Ms. Lynn Jones, AMSAC-MP, 703-806-2280 or DSN 656-2280, e-mail: Lynn.Jones@usasac.army.mil.
5. USASAC -- The Army's Face to the World.

FOR THE COMMANDER:

CARLOS A. PIAD
Director for
Policy and Procedures

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