



DEPARTMENT OF THE ARMY
UNITED STATES ARMY
TRAINING AND DOCTRINE COMMAND, G-3/5/7
SECURITY ASSISTANCE TRAINING MANAGEMENT ORGANIZATION
FORT BRAGG, NORTH CAROLINA 28310-5000

AOJK-SA

19 July 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter #2 (Promoting Equal Opportunity)

1. **PURPOSE:** To establish policy for Promoting Equal Opportunity.
2. **SCOPE:** This policy applies to all military personnel (active and reserve), their family members and Department of the Army civilian employees who are assigned, attached, or on temporary duty to the United States Army Security Assistance Training Management Organization (USASATMO).
3. **GENERAL:** All military and civilian personnel assigned to USASATMO will receive just and equal treatment regardless of race, color, religion, national origin, gender or age. Every member of this command has a right to equal opportunity and the full achievement of their potential. Unlawful discrimination and sexual harassment will not be practiced, condoned, or tolerated in this command.
4. **PROCEDURES:** Any incident of discrimination or unequal treatment will be reported to your supervisor immediately. The chain of command is responsible for identifying and eliminating barriers to equal opportunity. Soldiers may also take a complaint or grievance to the USAJFKSWCS equal opportunity officer or directly to the Inspector General, Staff Judge Advocate, and Equal Opportunity Employment office. Immediately report discrimination to your chain of command or one of the above agencies.
5. **RESPONSIBILITIES:** The entire chain of command is personally responsible for eliminating barriers to equal opportunity and ensuring the just and equal treatment of all soldiers and civilians. All personnel are encouraged to advise the chain of command of any deviation from this policy intent.

A handwritten signature in black ink, appearing to read "Peter W. Aubrey", written over a horizontal line.

PETER W. AUBREY
COL, SF
Commanding

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