



DEPARTMENT OF THE ARMY  
U. S. ARMY SECURITY ASSISTANCE COMMAND  
7613 CARDINAL ROAD  
REDSTONE ARSENAL, AL 35898-5000

AMSAC-EEO

23 December 2009

MEMORANDUM FOR ALL EMPLOYEES

SUBJECT: U.S. Army Security Assistance Command (USASAC) Policy Memorandum 103.13 - Equal Employment Opportunity (EEO) and Equal Opportunity (EO)

1. References:

- a. AR 690-12, Equal Employment Opportunity and Affirmative Action.
- b. AR 690-600, Equal Employment Opportunity Discrimination Complaints.
- c. AR 600-20, Army Command Policy.

2. The idea of human equality is fundamental to the existence of our democracy. The Army thrives on the diversity of its people.

3. USASAC is fully committed to supporting the EEO and EO program and its goals. Every employee will be treated fairly, with dignity and respect. Within the EO arena, it is the responsibility of leaders and subordinates to promote equality and to eliminate preferential treatment, which serves as an impediment to readiness. To achieve the EEO program goal of a workforce representative of this Nation's diversity, management must ensure that selection and employment practices are appropriate, fair, and based upon merit.

4. The Command policy is simple. No one will be subjected to discrimination, unfair treatment, or harassment of any nature. In the EO arena, commanders must insist on nothing less than equitable treatment based solely on merit, fitness, and capability without regard to race, color, religion, sex, ethnicity, or national origin. In the EEO arena, civilian employees will not be discriminated against on the basis of race, color, religion, sex, gender, ethnicity, national origin, age, or disability. Corrective action will be taken in the case of any violation of this policy.

5. The EEO and EO concepts are the cornerstones of personnel management programs within this Command. These EEO and EO concepts are inherent to good personnel management practices and must be an integral part of day-to-day management and employee relations. This responsibility is extended to every leader, manager, supervisor, military, and civilian employee throughout this Command. Every USASAC employee must prevent and eliminate all factors that inhibit productivity, achievement potential, and cohesiveness.

AMSAC-EEO

SUBJECT: U.S. Army Security Assistance Command (USASAC) Policy Memorandum 103.13 -  
Equal Employment Opportunity (EEO) and Equal Opportunity (EO)

6. An atmosphere of trust and equality of opportunity are key ingredients to the teamwork necessary to successfully accomplish the EEO and EO missions. Therefore, everyone is encouraged to participate in the available EEO and EO training and to demonstrate a personal commitment to equal opportunity for all USASAC personnel.
7. The commitment of every Soldier and civilian to our EEO and EO missions will ensure that this Command maintains the highest level of professional behavior and courtesy that marks USASAC's commitment to excellence.
8. Employees requiring more information regarding the discrimination complaint process or to discuss an employment issue may contact the Director, Office of Equal Opportunity, at DSN 320-5628 or commercial 256-450-5628; or the Equal Opportunity Specialist at DSN 771-6866 or commercial 717-770-6866.



CHRISTOPHER TUCKER  
Brigadier General, USA  
Commanding