



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
U.S. ARMY SECURITY ASSISTANCE COMMAND
7613 CARDINAL ROAD
REDSTONE ARSENAL, AL 35898-5000

24 May 2010

AMSAC-S

MEMORANDUM FOR All U.S. Army Security Assistance Command Employees

SUBJECT: U.S. Army Security Assistance Command (USASAC) Policy Memorandum 101.10 –
Signature Authority

1. Directors are authorized to sign routine correspondence addressed to organizations internal and external to USASAC. All correspondence addressed to organizations that fall within any of the following categories will be signed by the Command Group:

- a. Correspondence that establishes or interprets policy.
- b. Correspondence which may involve controversy.
- c. Correspondence containing official decisions, official taskings or invitations.
- d. Correspondence containing major commitment of resources.
- e. Correspondence addressed to higher or lateral headquarters, major subordinate activities and separate reporting activities.

2. Correspondence for the White House, Members of Congress, the Secretary of Defense, the Joint Chief of Staff, the Secretary of the Army and the Chief of Staff of the Army will be prepared for signature of the Commanding General, U.S. Army Materiel Command, exclusively.

3. A copy of any correspondence signed by directors which may have an adverse impact on the organization should be provided to the Command Group as a courtesy.

4. The above types of correspondence reflect positions or requirements which may have Command-wide, Army-wide and/or security assistance-wide implications. As such, the involvement of the Command Group is imperative.

5. This Policy Memorandum supersedes USASAC Policy Statement 101.10, 5 October 2005.


CHRISTOPHER TUCKER
Brigadier General, USA
Commanding